



Mission Valley ROP
Thursday, January 16, 2014
4 p.m. Governing Council Meeting
MVROP Board Room
(510) 657-1865 Ext. 15141



Agenda

**Regular Meeting of the Governing Council
Mission Valley Regional Occupational Center/ Program
ROP Board Room
Thursday, January 16, 2014
Regular Meeting (Open Session): 4 p.m.**

Call to order _____p.m.

Pledge of Allegiance

Roll Call: _____ Jonas Dino, President
_____ Larry Sweeney, Vice President
_____ Nancy Thomas, Clerk
_____ Other

Board of Education Item #1

Election of Officers:

President _____

M _____ S _____ V _____

Vice President _____

M _____ S _____ V _____

Clerk _____

M _____ S _____ V _____

Approval of Agenda:

Motion: _____

Second: _____

Vote: _____

Communication:

- a. Items from the Staff
- b. Written Communication
 - *MVROP Fall 2014 Reflections Newsletter*
 - *“Technical Education is Available Close to Home”, The Tri-City Voice, December 17, 2013, Page 7*
- c. Items from the Board
- d. Public Comment
 - Blue Speaker Card – Items on the agenda
 - Green Speaker Card – Items not on the agenda

Consent Calendar:

- a. **Minutes:**
Approve minutes from the Governing Council meeting on December 18, 2013.
- b. **Business and Finance:**
 - B&F#1 Approve Purchase Orders over \$5,000
 - B&F#2 Approve Warrants \$5,000 and above
 - B&F#3 Approve Salary Schedules for 2013-14
 - B&F#4 Adopt Resolution #09-1314
Annual Organizational Meeting and Authorized Agents
Signature Card-Board Members
- c. **Employment and Personnel:**
 - E&P#1 Approve Report of Classified Personnel Actions

End of Consent Calendar:

Motion: _____
Second: _____
Vote: _____

Board comments on Consent Calendar:

Business and Finance #1

Information

Review MVROP Budget Modification Plan

Board Requests

Meeting adjourned: _____pm



Communication



MISSION VALLEY ROP
5019 STEVENSON BLVD.
FREMONT, CA 94538

MVROP Reflections

VOLUME 9, ISSUE 1

FALL 2013

SPECIAL POINTS OF INTEREST:

- ROP provides career exploration
- ROP provides increased opportunities
- ROP provides employability skills
- ROP connects academics to the real world
- ROP is for everyone

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Greetings from Superintendent Hanson

I am honored to be Superintendent of the Mission Valley Regional Occupation Program, and am extremely grateful to every member of our staff for their commitment to preparation and professionalism. Mission Valley ROP offers students so many exciting and exclusive opportunities, they are too numerous to all be mentioned. Since coming to MVROP, I have been pleased with our efforts to provide relevant, engaging, and rigorous Career Technical Education (CTE) to thousands of students in Fremont, Newark, and Union City. The entire staff at Mission Valley ROP understands career and college preparation are synonymous in the new millennium.



Two recent changes in California have been critical for all schools, including Mission Valley ROP. Adopting the Common Core State Standards and the Local Control Funding Formula presents many new challenges. At this juncture Career Technical Education is as important as ever. The state of California has always provided incentive for high schools to offer students CTE coursework. In many cases, however, schools have struggled to manage all that is required to maintain traditional CTE programs.

In 2014, Mission Valley ROP will be even more vital by providing CTE programming that otherwise would not be available to students in the Tri-City area. Mission Valley ROP helps satisfy one of eight primary state goals for schools: to prepare students for career and college. We will continue to live up to our mission statement, which in part reads "prepare students for employment and college through industry standard tools, training, and experience."

Our work in high schools will continue to focus on our most successful programming while we look at new opportunities. Recently, we have invested in courses that serve as culminating experiences for students from schools that have Project Lead The Way programs. We have also embraced new program installations at both continuation and comprehensive high school sites.

Additionally, we plan to invest in several long-standing programs to update the look and feel of current industry work and standards. Supporting CTE programs within high school sites is our specialty. Our mission continues to drive us to find new and more complete ways to prepare students for an exciting, fulfilling, and successful future.

MVROP Awards the 2013 Teacher of the Year



Armed with her Athletic Trainer Certification, Health Education Credential, and Master's Degree in Education, Mission Valley ROP (MVROP) Sports Therapy instructor Lehua Lee exercises a simple teaching philosophy in her classrooms daily: be passionate about what you teach, cultivate a relationship with each student, develop high expectations for all students, and most importantly, have fun teaching so students have fun learning. This focused dedication towards student learning is one of the many reasons Lehua Lee has been named the 2013 MVROP Teacher of the Year.

Ms. Lee's vast experience and passion for Sports Therapy and Career Technical Education (CTE) adds a unique element to this popular health and science career pathway. Ms. Lee's ability to connect, challenge, and engage each student, through relevant industry specific presentations, videos, and hands-on assessments enables students to confidently perform during internships in local physical therapy clinics and athletic training rooms. Here, Ms. Lee's extensive relationships with professionals in the community serve as an additional source of support measuring student internship performance referencing work ethics, initiative,

professionalism, communication, basic knowledge and employability- skills that model the purpose of Career Technical Education and echo the MVROP mission statement.

Mission Valley ROP Superintendent Thomas Hanson recognizes Ms. Lee as "a well-respected veteran MVROP teacher who has worked hard and is deserving of this great honor." MVROP awarded Ms. Lee at the MVROP Governing Council meeting on October 17, 2013.

"An Hour of CODE" Draws Community Interest

MVROP recognizes that there is a large gap between the number of programming jobs and qualified employees to fill those vacancies, especially in America. As a tool to educate the community and to shrink that employment gap, MVROP offered "An Hour of CODE" to anyone interested in learning computer programming. On December 10 over 45 students, young and old, completed the JavaScript tutorial session provided by Khan Academy in the MVROP Center computer labs as a part of the week-long CODE event. It is estimated that over 18 million people participated nationwide in this successful effort. An exit survey from the MVROP "Hour of CODE" tutorial showed participants were interested in a weekly event; some even asked for a full computer programming course to be held during the regular school year. This valuable feedback now has MVROP exploring options for the future.



Students Connect with Local Manufacturing Business



The MVROP mission statement states that the school "provides relevant career technical education by preparing students for employment and college through industry standard tools, training, and experience."

Students are given unique opportunities in their MVROP CTE classes to gain hands-on skills in and out of the classroom in large part to our valued business and industry partners throughout the Tri-City area.

During National Manufacturing Day, the City of Fremont partnered with local manufacturing businesses to connect students and this bustling industry. MVROP students from the Auto Painting and Refinishing Program jumped at the opportunity to visit local manufacturing business, CalWeld. At the company site students were given multiple presentations by CalWeld demonstrating the various products and skills that are used on a daily basis for their line of manufacturing.

MVROP Students Celebrate Civic Responsibility



Students in the MVROP Fire Technology program (shown top left) held their annual toy drive again this year, visiting classrooms on the center campus to collect toys benefitting The League of Volunteers (LOV). This is a strong tradition that students take pride in, knowing they will bring smiles to many faces and are helping those who needed a little extra help to celebrate the holiday season.

The Careers in Education program has partnered with Love Never Fails, a non-for-profit organization that can be found on the streets of some of the toughest neighborhoods every weekend providing basic hygiene supplies and clothing to the homeless. Anna Chen of Mission San Jose High (shown top middle) went above and beyond in this effort by successfully collecting over 1,000 pairs of socks. In total, the students have rounded up over 2,000 pairs of socks for their donation, bringing warmth and a little comfort where it is needed.

Students in the HOSA club (shown top right) have been pounding the pavement for two months diligently gathering food donations also benefitting LOV. Their hard work and dedication has paid off after counting the donation total— a whopping 784 packages of boxed and canned goods!

All of these students have chosen to celebrate their civic responsibility and make a lasting impact this holiday season, which is the best gift of all. MVROP is proud of their dedication and congratulates them on their efforts to make a difference.

MVROP Students Showcase Catering Skills To Fremont PD



The MVROP culinary program has gained a reputation for its professionalism and notable young talent in the local community. So much so, catering requests from businesses and organizations have become more common at MVROP. The most recent request was a special opportunity for students to give back to those who have dedicated their time and talents assisting the Fremont Police Department. Each year the Fremont Police Department honors the countless hours its volunteers donate to the benefit of their city at an awards dinner. This year, students from the Kennedy High and American High culinary programs, lead by Chef Moschetti, volunteered their time and talent by cooking and serving appetizers for the event guests. The appetizers served by the students included stuffed mushrooms and bruschetta. The volunteers being recognized at the event were taken aback and stated they felt “spoiled” by the grand treatment when served with the tasty treats. When staff at the event needed an extra set of hands, students helped serve sparkling apple cider demonstrating that these students know how to be team players.



Remember to...



Mark Your Calendars!

Mission Valley ROP
5019 Stevenson Blvd.
Fremont, CA 94538
Phone: 510-657-1865
Fax: 510-438-0378
Website: www.mvrop.org

THE 2014 MVROP SPRING ADVISORY EVENT
will be on Thursday, March 13

FOR INFORMATION ABOUT
BUSINESS AND INDUSTRY ADVISORIES
go to www.mvrop.org

MVROP EMP Program Students Place in National Contest

Students enrolled in the Electronic Media Production (EMP) Academy, a Mission Valley ROP (MVROP) career technical education program on the James Logan High School campus, submitted a video project which has been selected as one of the top ten final entries in a national contest to win "the world's smallest HD mobile production vehicle."

The EMP Academy consists of students learning video production art skills instructed by Richard Yacco. Students in this program can be found filming around the campus and are streamed into every classroom via the "Logan Live" news broadcast daily. The EMP Academy students who created Logan's entry include: Mohammed Ali, Augustus Egipto Jr., Jennifer Eubank, Brandon Evangelista, Michael Fajardo, Ricardo Guzman, Terrance Ramirez, Ranelle Sanchez, Sean Stewart, Ulysses Tan, Kiersten Villanueva, and Isaiah Wahilani.



The contest sponsor, NewTek, selected the MVROP EMP Academy at James Logan entry from hundreds of submissions sent from throughout the nation. The program, along with seven other high schools, and two university video entries announced as contest finalists will receive a \$5,000 prize. The grand prize for the contest, a TriCaster 455 with 3Play 425, is a complete video production system that allows live-streaming of a multi-camera video production incorporating 3D visual effects and slow-motion. All of this HD gear is built into a custom SmartCar which allows live sports coverage for both home and away games, is valued at more than \$50,000.

The contest has required numerous stages of entry submissions from students to qualify as finalists. The EMP Academy final submission consisted of a three-minute video to convince the judges that their program is the best home for the NewTek Streaming Sports Car. Overall, students are pleased with their contest submission. Kiersten Villanueva, the student video director states, "We had a lot of fun creating our entry. We think we did a great job and our chances of winning are good." The winner of the NewTek contest will be announced in mid-December. To view the contest video entries go to www.mvrop.org and click on the Student Success section.

Technical education is available close to home

SUBMITTED BY
ALLISON ALDINGER

Starting a career, switching a career, or just wanting to learn something new? The New Year is a great time to look into your education options.

Mission Valley ROP (MVROP) is a provider of career technical training for high-tech, high demand professions. In existence for over forty years, MVROP has been instrumental in preparing students for successful business, medical, and technical careers. Operating under a partnership with the Fremont, New Haven, and Newark Unified School Districts, nearly 4,000 students (adult and high school) participate each year in MVROP's exemplary Career Technical Education (CTE) programs.

Upon successful completion of MVROP courses and programs, each student will demonstrate: workplace basic skills and behav-

iors, career technical skills, and job employment skills. Mission Valley ROP provides a leadership role in improving and enhancing Career Technical Education programs in local high schools and the community by offering over 100 sections in nine career pathway areas of study. The nine pathways consist of: Arts, Media, and Entertainment; Building and Construction Trades; Engineering and Architecture; Health Science and Medical Technology; Hospitality, Tourism, and Recreation; Information and Communication Technologies; Marketing, Sales, and Service; Public Services; and Transportation.

Mission Valley ROP believes in one common objective: inspiring and enabling its students to reach their full potential.

For more information about Mission Valley ROP go to www.mvrop.org or call (510) 657-1865.



Consent Calendar



Minutes

**Regular Meeting of the Governing Council
Mission Valley Regional Occupational Center/ Program
Wednesday, December 18, 2013**

Member Sweeney called the meeting to order at 4:06 p.m.

Present:

Jonas Dino, President
Larry Sweeney, Vice President
Nancy Thomas, Clerk

Adjourn to Closed Session at 4:07 p.m.

Open Session was reconvened at 4:28 p.m.

No formal action was taken during closed session.

Approval of Agenda:

Member Thomas made a motion to approve all items on the December 18, 2013 agenda. Member Sweeney made a second to approve the motion. Members voted 3-0 to approve all items on the December 18, 2013 agenda.

Communication:

a. Items from Staff:

MVROP Superintendent Hanson shared Director Trujillo has been coordinating with schools to expand the Project Lead the Way (PLTW) pathway. Washington and Newark Memorial High are now planning to offer a section of the program on their campuses and are in the process of training instructors. A recent PLTW consortium meeting highlighted the future of the pathway and how it should be run to remain sustainable. A new advisor, a BART representative, has now joined the consortium which can open many doors for collaboration in the future.

Superintendent Hanson went on to share the plans for the paint booth, which are nearly complete. Changes were made to the original blueprint at the recommendation of our business and industry advisors.

Both Superintendent Hanson and Director Trujillo met with FUSD regarding upgrades to classrooms. Similar meetings are being conducted with NUSD and NHUSD. A few classrooms are higher priority due to time constraints for offering programs. All communication has been received positively thus far and the collaboration for the facility upgrades has run smoothly.

In addition, the MVROP Superintendent and the Director also attended the recent meeting in Sacramento focusing on the regional coordination of CTE pathways. It is a very challenging plan that will link CTE with colleges, community colleges, and high schools.

MVROP hosted an “Hour of Code” on December 10 in two computer labs at the MVROP center campus. It was in collaboration with a global-wide effort to teach code. About 60 members of the public, ranging from elementary school age to seniors participated in this venture.

The Electronic Media Production Academy students at the Logan High site placed in the top ten of a national competition. They will receive their prize money in the form of valuable equipment for the program in the coming months. It is a notable achievement and a testament to their skills.

MVROP conducted interviews for a culinary arts instructor position which will be located at Conley-Caraballo High part time for the second semester this year and additionally at Robertson High part time at the start of the 2014-2015 school year.

b. Written Communication:

MVROP PR Administrator, Allison Aldinger, shared the following items with the Governing Council:

- *Letter from Alameda County Office of Education re: 2013-2014 Adopted Budget*
- *“EMP Program Students Finalists in National Contest”, MVROP Press Release, December 6, 2013*

d. Items from the Board:

Member Thomas was very pleased with the new MVROP brochure created by PR Administrator, Allison Aldinger. She felt it would serve as an effective tool to market the school.

Member Sweeney shared Fremont Unified School District’s (FUSD) plan to go out for a bond measure which will fund necessary facility upgrades for schools. It is expected to go out any time between June and November of 2014.

Member Dino commended the recent presentation given by Superintendent Hanson and Director Trujillo at the December New Haven Unified School District’s (NHUSD) Board of Education meeting. He shared that NHUSD will also be pursuing a bond measure, but it will focus on technology upgrades and sustainability.

e. Public Comment:

None

Consent Calendar:

Member Thomas requested additional information regarding the process for bids going out to contract for professional services. She also would like to see a more detailed report on the Reserve Allocation Plan.

Note: The agenda minutes should reflect the month of November 2013.

Member Thomas made a motion to approve all items in the Consent Calendar, with the noted changes. Member Sweeney made a second to approve the motion. Members voted 3-0 to approve all items in the Consent Calendar, with the noted changes.

Business and Finance #1

Review Budget Modification Plan

Marie dela Cruz, MVROP Business Services Director, reviewed Business and Finance Item #1 and answered subsequent Board inquiries regarding the status of the reserve allocation plan resulting from excess property tax funding. More information will continue to be provided for the Governing Council as the plan activity continues to progress.

This item is information only.

Business and Finance #2

Review and Approve Salary Increase for 2013-14

Marie dela Cruz, MVROP Business Services Director, reviewed Business and Finance Item #2 and answered subsequent Board inquiries.

Note: An adjustment is necessary for page 42, in the last row of the first column (Total Compensation Average Cost Per Employee) should reflect \$152,713. On page 43, the figure for the last row of the first column (Total Compensation Average Cost Per Employee) should be \$125,991.

Member Thomas made a motion to approve Business and Finance #2, Review and Approve Salary Increase for 2013-2014, with the noted changes. Member Sweeney made a second to approve the motion. Members voted 3-0 to approve Business and Finance #2, Review and Approve Salary Increase for 2013-2014, with the noted changes.

Business and Finance #3

Review and Approve Certification of First Interim Report

Marie dela Cruz, MVROP Business Services Director, reviewed Business and Finance Item #3 and answered subsequent Board inquiries regarding the Certification of the First Interim Report.

Member Thomas made a motion to approve Business and Finance #3, Approve Certification of First Interim Report. Member Sweeney made a second to approve the motion. Members voted 3-0 to approve Business and Finance #3, Approve Certification of First Interim Report.

Business and Finance #4

Review and Accept Audit Report from Vavrinek, Trine, Day & Co. for the Fiscal Year 2012/2013

Ki Lam, an auditor from Vavrinek, Trine, Day & Co., presented the MVROP Audit Report for the Fiscal Year 2012/2013. Marie dela Cruz, MVROP Business Services Director, reviewed Business and Finance Item #4 and answered subsequent Board inquiries regarding the Audit Report.

Member Thomas made a motion to approve Business and Finance #4, Review and Approve Audit Report from Vavrinek, Trine, Day & Co. for the Fiscal Year 2012/2013. Member Sweeney made a second to approve the motion. Members voted 3-0 to approve Business and Finance #4, Review and Approve Audit Report from Vavrinek, Trine, Day & Co. for the Fiscal Year 2012/2013.

Board of Education #1

**Review and Approve Spring 2014
Governing Council Meeting Dates**

Allison Aldinger, MVROP Public Relations Administrator, reviewed Board of Education Item #1 and answered subsequent Board inquiries.

Note: the meetings will commence at 4 p.m.

Member Thomas made a motion to approve Board of Education Item #1, Approve Spring 2014 Governing Council Meeting Dates. Member Sweeney made a second to approve the motion. Members voted 3-0 to approve Board of Education Item #1, Approve Spring 2014 Governing Council Meeting Dates.

The meeting was adjourned at 5:14 p.m.

Jonas Dino, President

Larry Sweeney, Vice President

Nancy Thomas, Clerk



Business and Finance

MISSION VALLEY ROP

PURCHASE ORDER REPORT
PURCHASE ORDERS OVER \$5,000
BOARD MEETING - JANUARY 16, 2014
PO PERIOD: DECEMBER 7, 2013-JANUARY 6, 2014
AGENDA ITEM - B&F #1

PO			
NUMBER	VENDOR NAME & ACCOUNT CODE	DESCRIPTION	AMOUNT
143770	Drive Square Inc. 81-0635-0-6601-1001-6420-660-6012 81-0635-0-6601-1001-6420-667-6012 81-0635-06601-1001-6420-664-6012	Driving Simulator for Law Enforcement and Fire Science Programs	\$ 44,391.00
143803	Computer Pro 81-0635-0-6503-1001-4420-651-6012	Computers & Monitors	\$ 19,847.82
143923	Environmental Systems Inc. 81-0635-0-6999-8111-5671-660-6013	Replace HVAC Unit in Bldg 2	\$ 8,975.00

Mission Valley ROP
Warrants \$5,000 and above
From 12/07/13 - 1/6/14
Fiscal Year 13/14

B&F #2
January 16, 2014

Date	Warrant #	Vendor	Purpose	Amount	PO number
12/10/13	50301593	Apple Computer	4 iPads for Sports Therapy classes	\$ 1,965.28	143422
	50301593		2 iMacs for TV Broadcasting Logan	\$ 3,295.82	143438
12/10/13	50301560	B & H Photo-Video	15 cameras for Digital Photography Logan	\$ 3,444.70	142756
	50301560		Various supplies for TV Broadcasting Logan	\$ 360.74	143423
	50301560		Teleprompter + misc supplies Video Prod	\$ 2,451.77	143431
12/10/13	50301480	Troxell	Projector and sound system for board room	\$ 21,795.81	141652
12/17/13	50301813	LCA Architects	Architect Services for Bldg 6 Canopy Project	\$ 14,687.00	133494
12/17/13	50302008	Vavrinek Trine Day & Co	Auditing services	\$ 8,100.00	135679

___ Information
x Action
___ Presentation

**MISSION VALLEY REGIONAL OCCUPATIONAL PROGRAM
BOARD OF EDUCATION**

**AGENDA ITEM
B&F #3**

DATE OF BOARD MEETING: January 16, 2014

Title: Approve Salary Schedules for 2013-14

Background

A 2% ongoing salary increase for all Mission Valley ROP employees was approved by the Governing Council on December 18, 2013.

Current Status

Salary schedules for all employee groups including Certificated Teachers, Classified Employees, and Management have been adjusted to reflect a 2% increase.

Recommendation

Staff recommends approval of the Salary Schedules for 2013-14 reflecting a 2% salary increase for all Mission Valley ROP employees, including Certificated Teachers, Classified Employees and Management.

Marie dela Cruz, 657-1865 x15145
Staff Contact Person

Business Services
Department

Thomas Hanson
Superintendent

2013-14 CERTIFICATED INSTRUCTORS SALARY SCHEDULE
6 HOURS
(5 HOURS INSTRUCTION + 1 HOUR PREP)

STEP	A Credential*			B +30 UNITS			C +45 UNITS			D +60 UNITS			E +75 UNITS		
	ANNUAL	DAILY	HRLY	ANNUAL	DAILY	HRLY	ANNUAL	DAILY	HRLY	ANNUAL	DAILY	HRLY	ANNUAL	DAILY	HRLY
1	51,428	279.50	46.58	53,251	289.41	48.24	55,077	299.33	49.89	56,898	309.23	51.54	58,724	319.15	53.19
2	53,251	289.41	48.24	55,077	299.33	49.89	56,898	309.23	51.54	58,724	319.15	53.19	60,547	329.06	54.84
3	55,077	299.33	49.89	56,898	309.23	51.54	58,724	319.15	53.19	60,547	329.06	54.84	62,369	338.96	56.49
4	56,898	309.23	51.54	58,724	319.15	53.19	60,547	329.06	54.84	62,369	338.96	56.49	64,192	348.87	58.15
5	58,724	319.15	53.19	60,547	329.06	54.84	62,369	338.96	56.49	64,192	348.87	58.15	66,016	358.78	59.80
6	60,547	329.06	54.84	62,369	338.96	56.49	64,192	348.87	58.15	66,016	358.78	59.80	67,841	368.70	61.45
7	62,369	338.96	56.49	64,192	348.87	58.15	66,016	358.78	59.80	67,841	368.70	61.45	69,662	378.60	63.10
8	64,192	348.87	58.15	66,016	358.78	59.80	67,841	368.70	61.45	69,662	378.60	63.10	71,488	388.52	64.75
9	66,016	358.78	59.80	67,841	368.70	61.45	69,662	378.60	63.10	71,488	388.52	64.75	73,311	398.43	66.41
10	67,841	368.70	61.45	69,662	378.60	63.10	71,488	388.52	64.75	73,311	398.43	66.41	75,133	408.33	68.06
11	69,662	378.60	63.10	71,488	388.52	64.75	73,311	398.43	66.41	75,133	408.33	68.06	76,958	418.25	69.71
12	71,488	388.52	64.75	73,311	398.43	66.41	75,133	408.33	68.06	76,958	418.25	69.71	78,781	428.16	71.36
13				75,133	408.33	68.06	76,958	418.25	69.71	78,781	428.16	71.36	80,605	438.07	73.01
14							78,781	428.16	71.36	80,605	438.07	73.01	82,428	447.98	74.66
15										82,428	447.98	74.66	84,250	457.88	76.31
16													86,073	467.79	77.97

* Credential means credential held at time of hire.

Initial placement on salary schedule is determined by Administration based upon factors including, but not limited to, level of education and teaching experience

Advancement to Column B, C, D, and E is made upon verification of approved units since date of hire

Stipends:

Bachelors Degree 800

Masters Degree 1,300

Doctorate Degree 1,800

Employees will receive the highest educational stipend only

Education Degrees must be from acceptable colleges and universities accredited by agencies such as WASC

Education stipends shall be pro-rated based on contracted teaching assignment and percentage and daily rate

Calculation for Hourly Teachers on salary schedule will include step and column plus stipend (example: Step 1/Column A + Bachelors Degree Stipend = ((\$50,420 + \$800) divided by 184 days) divided by 6 hours = \$46.40 hourly rate)

Hourly pay for teachers starting classes after 3:30 PM are paid on the 6 hour or 7 hour salary schedule as appropriate.

Adequate preparation is expected without additional compensation for preparation time.

All hourly assignments are for instructional hours only. Pay for prep is included in hourly rate.

2007-08 Two (2) additional days added to salary schedule for staff development

2007-08 5.53% Salary increase Board Approved 3/19/08

2008-09 No Salary Increase

2009-10 No Salary Increase

2010-11 2% Work Year Reduction/Salary Reduction (from 184 to 180 work days, 4 days Furlough)

2011-12 No Salary Adjustments

2012-13 One-Time Salary Payment for All Employees equal to 5.48% of Base Salary

2013-14 2% Salary Increase Board Approved 12/18/13

MVROP does not provide a separate allocation for medical insurance fringe benefits.

Rates shown on this schedule are not necessarily the exact figures contained in the automated payroll system due to rounding. Rates shown are for general information, not for precise pay purposes.

last update 1/6/14

Mission Valley ROP
5019 Stevenson Blvd
Fremont, CA 94538

**2013-14 CERTIFICATED INSTRUCTORS SALARY SCHEDULE
7 HOURS
(6 HOURS INSTRUCTION + 1 HOUR PREP)**

STEP	A Credential*			B +30 UNITS			C +45 UNITS			D +60 UNITS			E +75 UNITS		
	ANNUAL	DAILY	HRLY	ANNUAL	DAILY	HRLY	ANNUAL	DAILY	HRLY	ANNUAL	DAILY	HRLY	ANNUAL	DAILY	HRLY
1	58,350	317.12	52.85	60,477	328.68	54.78	62,604	340.24	56.71	64,731	351.80	58.63	66,860	363.37	60.56
2	60,477	328.68	54.78	62,604	340.24	56.71	64,731	351.80	58.63	66,860	363.37	60.56	68,987	374.93	62.49
3	62,604	340.24	56.71	64,731	351.80	58.63	66,860	363.37	60.56	68,987	374.93	62.49	71,116	386.50	64.42
4	64,731	351.80	58.63	66,860	363.37	60.56	68,987	374.93	62.49	71,116	386.50	64.42	73,243	398.06	66.34
5	66,860	363.37	60.56	68,987	374.93	62.49	71,116	386.50	64.42	73,243	398.06	66.34	75,370	409.62	68.27
6	68,987	374.93	62.49	71,116	386.50	64.42	73,243	398.06	66.34	75,370	409.62	68.27	77,495	421.17	70.20
7	71,116	386.50	64.42	73,243	398.06	66.34	75,370	409.62	68.27	77,495	421.17	70.20	79,626	432.75	72.13
8	73,241	398.05	66.34	75,370	409.62	68.27	77,495	421.17	70.20	79,626	432.75	72.13	81,753	444.31	74.05
9	75,368	409.61	68.27	77,495	421.17	70.20	79,626	432.75	72.13	81,753	444.31	74.05	83,880	455.87	75.98
10	77,495	421.17	70.20	79,626	432.75	72.13	81,753	444.31	74.05	83,880	455.87	75.98	86,007	467.43	77.91
11	79,624	432.74	72.12	81,753	444.31	74.05	83,880	455.87	75.98	86,007	467.43	77.91	88,134	478.99	79.83
12	81,753	444.31	74.05	83,880	455.87	75.98	86,007	467.43	77.91	88,134	478.99	79.83	90,261	490.55	81.76
13				86,007	467.43	77.91	88,134	478.99	79.83	90,261	490.55	81.76	92,392	502.13	83.69
14							90,261	490.55	81.76	92,390	502.12	83.69	94,517	513.68	85.61
15										94,517	513.68	85.61	96,644	525.24	87.54
16													98,773	536.81	89.47

*Credential means credential held at time of hire.

Initial placement on salary schedule is determined by Administration based upon factors including, but not limited to, level of education and teaching experience

Advancement to Column B, C, D, and E is made upon verification of approved units since date of hire

Stipends:

Bachelors Degree 800

Masters Degree 1,300

Doctorate Degree 1,800

Employees will receive the highest educational stipend only

Education Degrees must be from acceptable colleges and universities accredited by agencies such as WASC

Education stipends shall be pro-rated based on contracted teaching assignment and percentage and daily rate

Hourly pay for teachers starting classes after 3:30 PM are paid on the 6 hour or 7 hour salary schedule as appropriate.

Adequate preparation is expected without additional compensation for preparation time.

All hourly assignments are for instructional hours only. Pay for prep is included in hourly rate.

2007-08 Two (2) additional days added to salary schedule for staff development

2007-08 5.53% Salary increase Board Approved 3/19/08

2008-09 No Salary Increase

2009-10 No Salary Increase

2010-11 2% Work Year Reduction/Salary Reduction (from 184 to 180 work days, 4 days Furlough)

2011-12 No Salary Adjustments

2012-13 One-Time Salary Payment for All Employees equal to 5.48% of Base Salary

2013-14 2% Salary Increase Board Approved 12/18/13

MVROP does not provide a separate allocation for medical insurance fringe benefits.

Rates shown on this schedule are not necessarily the exact figures contained in the automated payroll system due to rounding. Rates shown are for general information, not for precise pay purposes.

last update 1/6/14

Mission Valley ROP
5019 Stevenson Blvd
Fremont, CA 94538

2013-14 Certificated Instructors
Substitutes, Non-Instructional, & Summer School

Position	Description	Rate
Summer School*	Hourly	43.43
Substitute Instructor (Regular)	Regular Sub Does not have a regular teaching assignment with MVROP Bloodborne Pathogens Workshop	31.03
Substitute Instructor (Long Term)	Long Term sub is for 10 or more days Long Term sub rate is retro-active to the first day if assignment is for 10 days or longer. Rate also used for differential pay for Certificated Instructor on Medical Leave (when all other paid leaves are exhausted).	
	Hourly Rate	33.73
	Daily Rate for 6 hours	202.38
	Daily Rate for 7 hours	236.11
Substitute Instructor Teacher with assigned class	Teacher with regular instructional assignment who subs	33.73
Non-Instructional Hourly Teacher	Curriculum Development Coop/CC hours Faculty Meetings WASC meetings (approved)	33.73

All hourly assignments are for instructional hours only. Pay for prep is included in hourly rate.

*Summer School rate effective 1st day of Summer School June 2008

Board Approved elimination of Hourly Evening Rates 10/17/07

2007-08 5.53% Salary increase Board Approved 3/19/08 (salary increase for substitutes and non-instructional instructors effective the first full monthly pay period following Board Approval 3/19/08)

2008-09 No Salary Increase

2009-10 No Salary Increase

2010-11 2% Work Year Reduction/Salary Reduction (from 184 to 180 work days, 4 days Furlough)

2011-12 No Salary Adjustments

2012-13 One-Time Salary Payment for All Employees equal to 5.48% of Base Salary

2013-14 2% Salary Increase Board Approved 12/18/13

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last update 1/6/14

**MISSION VALLEY ROP
5019 STEVENSON BLVD
FREMONT, CA 94538**

2013-14 MANAGEMENT SALARY SCHEDULE

STEP	POSITION	WORK DAYS		COLUMN						LONGEVITY			
				C	D	E	F	G	H	8 Yrs	11 Yrs	14 Yrs	17 Yrs
										I	J	K	L
1	Admin. Assistant/Public Relations	261	Annual	74,646.00	77,506.56	80,367.12	82,768.32	85,253.04	87,800.40	89,995.41	92,245.23	94,552.47	96,914.52
1	Administrator Information Technology Manager* (Classified)	261	Monthly	6,220.50	6,458.88	6,697.26	6,897.36	7,104.42	7,316.70	7,499.62	7,687.10	7,879.37	8,076.21
			Daily	286.00	296.96	307.92	317.12	326.64	336.40	344.81	353.43	362.27	371.32
			Hourly	35.75	37.12	38.49	39.64	40.83	42.05	43.10	44.18	45.28	46.42
2	ROP Coordinator (Certificated)	200	Annual	88,582.00	92,860.00	97,136.00	100,050.00	103,052.00	106,144.00	108,798.00	111,518.00	114,306.00	117,164.00
2		200	Monthly	7,381.83	7,738.33	8,094.67	8,337.50	8,587.67	8,845.33	9,066.50	9,293.17	9,525.50	9,763.67
			Daily	442.91	464.30	485.68	500.25	515.26	530.72	543.99	557.59	571.53	585.82
3	ROP Coordinator (Certificated)	226	Annual	100,097.66	104,931.80	109,763.68	113,056.50	116,448.76	119,942.72	122,941.74	126,015.34	129,165.78	132,395.32
3		226	Monthly	8,341.47	8,744.32	9,146.97	9,421.38	9,704.06	9,995.23	10,245.15	10,501.28	10,763.82	11,032.94
			Daily	442.91	464.30	485.68	500.25	515.26	530.72	543.99	557.59	571.53	585.82
4	Director of Educational Services (Certificated)	226	Annual	111,836.10	116,455.54	121,074.98	124,706.80	128,449.36	132,302.66	135,611.30	139,001.30	142,477.18	146,038.94
4		226	Monthly	9,319.68	9,704.63	10,089.58	10,392.23	10,704.11	11,025.22	11,300.94	11,583.44	11,873.10	12,169.91
			Daily	494.85	515.29	535.73	551.80	568.36	585.41	600.05	615.05	630.43	646.19
			Hourly	61.86	64.41	66.96	69.00	71.04	73.17	74.41	75.65	76.90	78.14
4	Director of Business Services (Classified)	261	Annual	111,833.28	116,447.76	121,083.12	124,716.24	128,453.76	132,295.68	135,602.55	138,992.94	142,466.85	146,029.50
4		261	Monthly	9,319.44	9,703.98	10,090.26	10,393.02	10,704.48	11,024.64	11,300.21	11,582.75	11,872.24	12,169.13
			Daily	428.48	446.16	463.92	477.84	492.16	506.88	519.55	532.54	545.85	559.50
			Hourly	53.56	55.77	57.99	59.73	61.52	63.36	64.94	66.57	68.23	69.94

Monthly amount based on 12 months per year

Stipends:

Bachelors Degree	800
Masters Degree	1,300
Doctorate Degree	1,800

Employees will receive the highest educational stipend only

Education Degrees must be from acceptable colleges and universities accredited by agencies such as WASC

Education stipends shall be pro-rated based on employee FTE and daily rate for Certificated Management or hourly rate for Classified Management

Longevity: 2.5% at the beginning of 8, 11, 14, and 17 years of service (Board approved 11/8/06)

Certificated Management Work Days do not include vacation days and holidays

* Title Change Board approved 12/17/2009, no salary change (was Technology Supervisor)

2007-08 5.53% Salary increase Board Approved 3/19/08

2008-09 No Salary Increase

2009-10 No Salary Increase

2010-11 2% Work Year Reduction/Salary Reduction

2011-12 No Salary Adjustments

2012-13 One-Time Salary Payment for All Employees equal to 5.48% of Base Salary

2013-14 2% Salary Increase on Salary Schedules Board Approved 12/18/13

MVROP does not provide a separate allocation for medical insurance fringe benefits.

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last update 1/6/14

Mission Valley ROP
5019 Stevenson Blvd
Fremont, CA 94538

2013-14 CLASSIFIED CLERICAL SALARY SCHEDULE

STEP	POSITION		COLUMN					LONGEVITY					
			A	B	C	D	E	8 yrs	11 yrs	14 yrs	17 yrs	20 yrs	23 yrs
1	Attendance Clerk	Hourly	17.41	18.14	18.84	19.60	20.41	20.92	21.44	21.98	22.53	23.09	23.67
		Monthly	3,029.34	3,156.36	3,278.16	3,410.40	3,551.34	3,640.08	3,730.56	3,824.52	3,920.22	4,017.66	4,118.58
		Annual	36,352.08	37,876.32	39,337.92	40,924.80	42,616.08	43,680.96	44,766.72	45,894.24	47,042.64	48,211.92	49,422.96
2	Accounting Technician Receptionist/Administrative Services Specialist	Hourly	19.86	20.80	21.77	22.72	23.65	24.24	24.85	25.47	26.11	26.76	27.43
		Monthly	3,455.64	3,619.20	3,787.98	3,953.28	4,115.10	4,217.76	4,323.90	4,431.78	4,543.14	4,656.24	4,772.82
		Annual	41,467.68	43,430.40	45,455.76	47,439.36	49,381.20	50,613.12	51,886.80	53,181.36	54,517.68	55,874.88	57,273.84
3	Senior Accounting Technician Secretary/Personnel Technician	Hourly	21.77	22.76	23.75	24.77	25.76	26.40	27.06	27.74	28.43	29.14	29.87
		Monthly	3,787.98	3,960.24	4,132.50	4,309.98	4,482.24	4,593.60	4,708.44	4,826.76	4,946.82	5,070.36	5,197.38
		Annual	45,455.76	47,522.88	49,590.00	51,719.76	53,786.88	55,123.20	56,501.28	57,921.12	59,361.84	60,844.32	62,368.56
3.10	Attendance Specialist	Hourly	23.54	24.61	25.71	26.88	28.09	28.79	29.51	30.25	31.01	31.79	32.58
		Monthly	4,095.96	4,282.14	4,473.54	4,677.12	4,887.66	5,009.46	5,134.74	5,263.50	5,395.74	5,531.46	5,668.92
		Annual	49,151.52	51,385.68	53,682.48	56,125.44	58,651.92	60,113.52	61,616.88	63,162.00	64,748.88	66,377.52	68,027.04
4	Administrative Secretary	Hourly	24.35	25.44	26.59	27.80	29.05	29.78	30.52	31.28	32.06	32.86	33.68
		Monthly	4,236.90	4,426.56	4,626.66	4,837.20	5,054.70	5,181.72	5,310.48	5,442.72	5,578.44	5,717.64	5,860.32
		Annual	50,842.80	53,118.72	55,519.92	58,046.40	60,656.40	62,180.64	63,725.76	65,312.64	66,941.28	68,611.68	70,323.84

Annual and Monthly Rates are based on a full time schedule, 8 hours per day, 261 days per year, 12 months per year
Classified Annual salaries are calculated based on hourly rates times 8 hours/day times 261 days/year)
Monthly rates are calculated based on Annual amount divided by 12 (months/year)

One year (from anniversary date) between each step. Step E reached after 4 years.

Longevity: 2.5% at the beginning of 8, 11, 14, 17, 20, & 23 years of service (20 & 23 years approved 3/19/08)
(If Classified employees move from one step to another, the longevity applies to the new step & column)

Stipends:

Bachelors Degree 800
Masters Degree 1,300
Doctorate Degree 1,800

Employees will receive the highest educational stipend only

Education Degrees must be from acceptable colleges and universities accredited by agencies such as WASC

Education stipends shall be pro-rated based on employee FTE and hourly rate

Personnel Technician position move from step 2 to step 3 approved by ROP Council February 18, 2004

Attendance Specialist position approved by ROP Council March 17, 2004

Receptionist/Administrative Services Specialist position approved, by ROP Council March 22, 2012

2007-08 5.53-Salary increase Board Approved 3/19/08

2008-09 7% added to schedule in lieu of employer paying employee's 7% share of PERS contribution (Approved 11/12/08)

2009-10 No Salary Increase

2010-11 2% Work Year Reduction

2011-12 No Salary Adjustments

2012-13 One-Time Salary Payment for All Employees equal to 5.48% of Base Salary

2013-14 2% Salary Increase on Salary Schedules Board Approved 12/18/13

MVROP does not provide a separate allocation for medical insurance fringe benefits

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last update 1/6/14

Mission Valley ROP
5019 Stevenson Blvd
Fremont, CA 94538

2013-14 CLASSIFIED OPERATIONS SALARY SCHEDULE

STEP	POSITION		COLUMN					LONGEVITY					
			A	B	C	D	E	8 Yrs	11 Yrs	14 Yrs	17 yrs	20 Yrs	23 Yrs
								F	G	H	I	J	K
1	Custodian I	Hourly	18.59	19.38	20.22	21.03	21.90	22.45	23.01	23.59	24.18	24.78	25.40
	ROP Campus Supervisor	Monthly	3,234.66	3,372.12	3,518.28	3,659.22	3,810.60	3,906.30	4,003.74	4,104.66	4,207.32	4,311.72	4,419.60
		Annual	38,815.92	40,465.44	42,219.36	43,910.64	45,727.20	46,875.60	48,044.88	49,255.92	50,487.84	51,740.64	53,035.20
2	Custodian I	Hourly	19.52	20.35	21.22	22.09	22.99	23.56	24.15	24.75	25.37	26.00	26.65
	(Night)	Monthly	3,396.48	3,540.90	3,692.28	3,843.66	4,000.26	4,099.44	4,202.10	4,306.50	4,414.38	4,524.00	4,637.10
	(5% Differential for night shift)	Annual	40,757.76	42,490.80	44,307.36	46,123.92	48,003.12	49,193.28	50,425.20	51,678.00	52,972.56	54,288.00	55,645.20
3	Custodian II	Hourly	20.89	21.93	23.02	24.17	25.39	26.02	26.67	27.34	28.02	28.72	29.44
		Monthly	3,634.86	3,815.82	4,005.48	4,205.58	4,417.86	4,527.48	4,640.58	4,757.16	4,875.48	4,997.28	5,122.56
		Annual	43,618.32	45,789.84	48,065.76	50,466.96	53,014.32	54,329.76	55,686.96	57,085.92	58,505.76	59,967.36	61,470.72

Annual and Monthly Rates are based on a full time schedule, 8 hours per day, 261 days per year, 12 months per year

Work year is based on 12 months for each range

Work year is 12 months for each full time position (261 days per year, 8 hours per day)

Classified Annual salaries are calculated based on hourly rates (hourly rate x 8 hours/day x 261 days/year)

Monthly rate based on Annual divided by 12 (months/year)

Longevity adds 2.5% to step at the beginning of 8, 11, 14, 17, 20 & 23 years of service

Stipends:

Bachelors 800

Masters Degree 1,300

Doctorate Degree 1,800

Employees will receive the highest educational stipend only

Education Degrees must be from acceptable colleges and universities accredited by agencies such as WASC

Education stipends shall be pro-rated based on employee FTE and hourly rate

Clothing Allowance for Custodians: \$240/year based on full time 12 mos./year

ROP Campus Supervisor approved 10/17/07

2007-08 5.53% Salary increase Board Approved 3/19/08

2008-09 No Salary Increase

2009-10 No Salary Increase

2010-11 2% Work Year Reduction

2011-12 No Salary Adjustments

2012-13 One-Time Salary Payment for All Employees equal to 5.48% of Base Salary

2013-14 2% Salary Increase on Salary Schedules Board Approved 12/18/13

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last update 1/6/14

MISSION VALLEY ROP
5019 Stevenson Blvd
Fremont, CA 94538

2013-14 CLASSIFIED TECHNICAL SALARY SCHEDULE

STEP	POSITION		COLUMN					LONGEVITY					
			A	B	C	D	E	8 Yrs	11 Yrs	14 Yrs	17 Yrs	20 Yrs	23 Yrs
1	Technology Aide	Hourly	19.85	20.80	21.77	22.72	23.65	24.24	24.85	25.47	26.11	26.76	27.43
	Computer Repair Technician	Monthly	3,453.90	3,619.20	3,787.98	3,953.28	4,115.10	4,217.76	4,323.90	4,431.78	4,543.14	4,656.24	4,772.82
		Annual	41,446.80	43,430.40	45,455.76	47,439.36	49,381.20	50,613.12	51,886.80	53,181.36	54,517.68	55,874.88	57,273.84
2	Technology Specialist	Hourly	25.90	26.07	28.32	29.60	30.97	31.74	32.53	33.34	34.17	35.02	35.90
	Computer Repair Specialist	Monthly	4,506.60	4,536.18	4,927.68	5,150.40	5,388.78	5,522.76	5,660.22	5,801.16	5,945.58	6,093.48	6,246.60
		Annual	54,079.20	54,434.16	59,132.16	61,804.80	64,665.36	66,273.12	67,922.64	69,613.92	71,346.96	73,121.76	74,959.20

Annual and Monthly Rates are based on a full time schedule, 8 hours per day, 261 days per year, 12 months per year

Work year is based on 12 months for each range

Work year is 12 months for each full time position (261 days per year, 8 hours per day)

Classified Annual salaries are calculated based on hourly rates (hourly rate x 8 hours/day x 261 days/year)

Monthly rate based on Annual divided by 12 (months/year)

Longevity add 2.5% to step at the beginning of 8, 11, 14 and 17 years of service

Stipends:

Bachelors 800

Masters Degree 1,300

Doctorate Degree 1,800

Employees will receive the highest educational stipend only

Education Degrees must be from acceptable colleges and universities accredited by agencies such as WASC

Education stipends shall be pro-rated based on employee FTE and hourly rate

2007-08 5.53% Salary increase Board Approved 3/19/08

2008-09 7% added to schedule in lieu of employer paying employee's 7% share of PERS contribution (Approved 11/12/08)

2009-10 No Salary Increase

2010-11 2% Work Year Reduction

2011-12 No Salary Adjustments

2012-13 One-Time Salary Payment for All Employees equal to 5.48% of Base Salary

2013-14 2% Salary Increase on Salary Schedules Board Approved 12/18/13

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last update 1/6/14

MISSION VALLEY ROP
5019 Stevenson Blvd
Fremont, CA 94538

2013-14 Classified Clerical Aide Administration Office - Hourly Salary Schedule

Year	Hourly Rate
13-14	10.79

Part Time -Temporary Position

2007-08 5.53% Salary increase Board Approved 3/19/08

2008-09 7% added to schedule in lieu of employer paying employee's 7% share of PERS contribution (Approved 11/12/08)

2009-10 No Salary Increase

2010-11 2% Work Year Reduction

2011-12 No Salary Adjustments

2012-13 One-Time Salary Payment for All Employees equal to 5.48% of Base Salary

2013-14 2% Salary Increase on Salary Schedules Board Approved 12/18/13

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last update 1/6/14

MISSION VALLEY ROP
5019 Stevenson Blvd
Fremont, CA 94538

2013-14 Clinical Supervisor Salary Schedule

Year	Hourly Rate
2013-14	40.28

2007-08 5.53% Salary increase Board Approved 3/19/08

2008-09 7% added to schedule in lieu of employer paying employee's 7% share of PERS contribution (Approved 11/12/08)

2009-10 No Salary Increase

2010-11 2% Work Year Reduction

2011-12 No Salary Adjustments

2012-13 One-Time Salary Payment for All Employees equal to 5.48% of Base Salary

2013-14 2% Salary Increase on Salary Schedules Board Approved 12/18/13

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last update 1/6/14

☒ Information
☒ Action
☐ Presentation

**MISSION VALLEY REGIONAL OCCUPATIONAL PROGRAM
BOARD OF EDUCATION**

**AGENDA ITEM
B&F #4**

DATE OF BOARD MEETING: January 16, 2014

TITLE: Annual Organization Meeting and Authorized Signatures
Resolution #09-1314 Signature Card-Board Members

Background:

An annual organization meeting of the Governing Council is required per Education Code 35143 and 35149. Ed Code 42632 requires that signatures of all governing board members and signatures of persons authorized by the governing board to sign orders must be filed with the County Superintendent of Schools. Government Code Sections 53050 and 53051 require a statement to be filed whenever there is a change in the officers or members of your governing board.

Current Status:

The following forms required by Alameda County of Education must be completed as part of the Annual Organization meeting.

1. Notification to County Superintendent of Schools of Annual Organization Meeting Date and Time
2. Board Members' Signature Card, Authorized Signatures

Recommendation:

Staff recommends approval of Resolution #09-1314 Authorized Signatures for Board Members and required forms for the Annual Organization meeting

Marie dela Cruz, 657-1865 X15145	ROP Center	Business Services	Thomas Hanson
Staff/Contact Person	Location	Division	Superintendent

MISSION VALLEY ROP SCHOOL DISTRICT

SIGNATURE CARD - BOARD MEMBERS

RESOLUTION NO. 09-1314 , For Fiscal Year: 2013-14

TO THE ALAMEDA COUNTY SUPERINTENDENT OF SCHOOLS:

WHEREAS, pursuant to Education Code Section 42632 for K-12 Education and Section 85232 for Community Colleges, each order drawn on the funds of a school district shall be signed by at least a majority of the members of the Governing Board of the district, or by a person or persons authorized by the Governing Board to sign orders in its name; and

WHEREAS, the Governing Board of each school district shall be responsible for filing such signatures with the County Office of Education per Education Code Section 42633; and

WHEREAS, this resolution supersedes all previous resolutions representing signatures of the Governing Board, and declares said prior resolutions null and void;

NOW, THEREFORE BE IT RESOLVED that the following signatures are those of each member presently serving on the Governing Board:

1. _____ Signature	_____ Larry Sweeney Type Name
2. _____ Signature	_____ Jonas Dino Type Name
3. _____ Signature	_____ Nancy Thomas Type Name

PASSED AND ADOPTED by the Governing Board of the Mission Valley ROP
on this 16th day of January , by the following vote:

AYES:_____

NOES:_____

ABSENT:_____

ABSTENTIONS:_____

By approval of this resolution, I hereby certify that the signatures appearing above are true and were affixed in my presence.

Date

Signature, President of the Governing Board

☐

All Board signers or authorized agents remain unchanged from the prior fiscal year. Please consider the resolution from FY _____ as our current list of signers. (no need to go before board for a new resolution)

Date

Signature, President of the Governing Board

**Notification to County Superintendent of Schools of
Annual Organizational Meeting Date and Time**

To: County Superintendent of Schools

**You are hereby notified, in accordance with Education Code 35143, that the Annual
Organization Meeting of the:**

_____ **School District of Alameda County**

Will be held on:

Month/Day/Year _____ **at** _____ **a.m.** _____ **p.m.**

Date

Clerk/Secretary of the Governing Board



Employment & Personnel

**MISSION VALLEY REGIONAL OCCUPATIONAL CENTER/PROGRAM
GOVERNING COUNCIL**

AGENDA ITEM

_____ Information

Date: January 16, 2014

_____ **X** _____ Action

Title: REPORT OF CLASSIFIED PERSONNEL ACTIONS

Background:

The Governing Council has delegated authority to the ROP staff to take certain actions on its behalf related to Classified Personnel activities such as appointments, changes of status, resignations, requests for leaves, and retirements.

ROP staff are authorized to take personnel actions in the interest of operational necessity. Following those actions, staff reports to the Governing Council and recommends they approve prior actions.

Current Status:

A report of Classified Personnel actions is submitted, recommending approval of prior actions taken by ROP staff.

Recommendation:

Approve Classified Personnel recommendations for: *Resignation*.

Marie dela Cruz
(510) 657-1865

Classified Personnel
Division

Thomas Hanson
Superintendent

CONSENT ITEMS
MISSION VALLEY ROP

Classified Personnel

Resignation

NAME	POSITION	HOURS	SUPERVISOR	EFFECTIVE DATE	OTHER
Kristee Smith	Administrative Secretary	40 hrs/week	Margie Trujillo	1/3/14	

(con7Jan13.14)



End of Consent



Business and Finance



Business and Finance #1

**MISSION VALLEY ROP
BOARD OF EDUCATION**

☒ Information
☐ Action
☐ Presentation

**AGENDA ITEM
BUSINESS & FINANCE #1**

Date of Board Meeting: January 16, 2014

TITLE: Review Budget Modification Plan

Background:

The budget act in February 2009 included two budget years (2008-09 and 2009-10). MVROP received a 15.4% midyear cut to 2008-09 revenues and an additional 4.5% cut to 2009-10 revenues. The cost of living adjustment was not funded in either year (a loss of 5.66% for 2008-09 and another 4.25% for 2009-10), and due to declining enrollment statewide, ROCs had a negative adjustment of .63% in 2008-09. In addition to these tremendous cuts, ROCs became part of the flexibility provisions in categorical program funding effective 2008-09 through 2014-15.

The Governor signed the 2013-14 State Budget Act (AB 110) on June 27, 2013 and on July 1, he signed education trailer bill AB 97 (and clean-up bill SB 91) which establishes the Local Control Funding formula (LCFF) as the new funding model for public schools.

The enacted budget includes a requirement for school districts to spend no less in 2013-14 and 2014-15 than they did in 2012-13 on Regional Occupational Centers and Programs (ROCs). If funds were received through a joint powers authority (JPA), such as Mission Valley ROP, districts must continue to pass through those funds to the JPA in 2013-14 and 2014-15.

Current Status:

The Governor will announce his 2014-15 budget proposal on or around January 10, 2014. Details of the new budget will be provided at future Board Meetings.

Recommendation:

None

Marie dela Cruz, 657-1865 x15145	ROP Center	Business Services	Thomas Hanson
Staff/Contact Person	Location	Division	Superintendent



End of Board Packet